



# REGISTRATION FORM

## ARUBA COLLEGE FAIR 2016

STA. HELENASTRAAT 11, ORANJESTAD, ARUBA  
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WWW.ARUBACOLLEGEFAIR.COM

University/Organisation	:	
Contact person	:	
Title/Department	:	
Postal address	:	
City/Zipcode	:	Country:
Telephone	:	Fax:
Email	:	
Website	:	

**Please fill tables accordingly.**

1. Registration	Price	QTY.	Total
<del>Early Bird* (register &amp; pay by 30 June 2016)</del>	<del>AWG 1080,00</del>		<del>AWG</del>
Regular (pay after 30 June 2016)	AWG 1260,00		AWG
Additional Booth	AWG 288,00		AWG
<i>*Early Bird Registration is non-refundable</i>			
<b>2. Audio/Visual Equipment Rental</b>			
Flat screen TV 32" (@81cm)	AWG 65,00		AWG
DVD/Blu Ray Player	AWG 40,00		AWG
<b>3. Ad Space in Booklet</b>			
Inside Front Cover	AWG 900,00		AWG
Inside Back cover	AWG 900,00		AWG
Outside Back cover	AWG 1080,00		AWG
Centerfold	AWG 1161,00		AWG
Full Page	AWG 720,00		AWG
<b>TOTAL</b>			<b>AWG</b>

Note: US\$1 – AWG 1,78

The undersigned hereby declares to be fully authorised to commit the University/Organisation, as mentioned above, for the participation in Aruba College Fair 2016 and for payment of the registration thereof and agrees to the Terms and Conditions, as attached.

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Authorised signature

PLEASE EMAIL THIS FORM TO INFO@ARUBACOLLEGEFAIR.COM – INVOICE will follow.

# ARUBA COLLEGE FAIR

## GENERAL TERMS AND CONDITIONS

1. **GENERAL:** ACFF herein grants Exhibitor use of an exhibit space assigned subject to the terms and conditions set forth below. ACFF makes no representations or warranties except as expressly set forth herein.
2. **BOOTH PARAMETERS:** Booths are approximately 3 X 2.4 X 3 m (10 X 8 X 10 feet) and include backdrop, side skirts, one 2.4m (8ft) table, two chairs, a garbage bin, electricity and wi-fi internet service. Additional tables, chairs, audio-visual equipment or any other extras must be requested separately in writing. Audio-visuals are subject to a fee.
3. **SET-UP/BREAK-DOWN:** Set-up will be possible from 6:00AM – 9:00AM on Friday morning of the first day of the Fair. Early set-up (the night before) will only be possible if the venue is free and available. This will not be known until well near the date of the Fair. Break-down is possible at 6:00PM on Saturday.
4. **EXHIBIT DESIGN:** Exhibitors must respect the rights and space of other exhibitors and limit their activities and confine their displays to the space for which they have contracted. No displays will be allowed outside the booth area or hanging in the aisles unless by express written permission from ACFF. Literature and other promotional items must be distributed only from the confines of Exhibitor's booth.
5. **DIRECT SELLING:** No educational institution, business or organization not assigned space in the exhibition hall will be permitted to solicit business in any manner or distribute propaganda within the exhibit hall or outside the exhibit hall.
6. **EXHIBIT READINESS:** Exhibit will be setup complete and clean at least one hour prior to the opening of each Fair day and will be open during all published Fair hours unless exhibit is approved by ACFF as a non-staffed exhibit. Exhibitor agrees to have representatives present during all published Fair hours, except for a maximum one-hour break on each day.
7. **SPACE ASSIGNMENT:** ACFF reserves the right to assign all space locations and to make such changes prior to and/or during the Fair, as it may deem necessary. The number of booths and the amount of space utilized by each exhibitor shall be determined by ACFF at its sole discretion. Limited booth space available. First come, first served.
8. **PAYMENT:** ACFF accepts payment by cheque (payable to the Aruba College Fair Foundation), by bank transfer or by Swift transfer. Registered Exhibitors with open balances will not be permitted to participate without prior written consent.
  - a. **EARLY BIRD REGISTRATION:** ACFF offers a special, reduced registration fee for payments *received on ACFF bank account (if submitted by bank/swift transfer) and in possession of ACFF (if submitted by cheque)* by the Exhibitor by 30 June of the year of the Fair. The date 30 June is a hard deadline. Registration payments received after this date will be subject to the Regular Registration fee; the balance will be due. ACFF is not responsible for lost or misdirected mail or bank error.
  - b. **REGULAR REGISTRATION:** Final payment is due on 30 September of the year of the Fair.
  - c. **REGISTRATION AFTER FINAL PAYMENT:** Participation in Aruba College Fair is possible at any time after the final payment day of 30 September for the regular registration; payment shall be due immediately.
9. **REFUND/CANCELLATION:** Exhibitor must notify ACFF in writing of its intent to cancel. Exhibitor will receive a 100% refund minus a US\$50 cancellation fee for cancellation received on or before 30 September. Absolutely no refunds on or after 1 October.
10. **EXPULSION:** Violation of the Fair rules or failure to comply with the terms of the agreement and the rules and regulations of the Exhibiting hall may result in immediate expulsion. ACFF will have the right to remove the Exhibitor. ACFF will not issue any refunds in whole or in part to the ejected Exhibitor.
11. **INDEMNIFICATION:** Exhibitor shall indemnify, defend (with legal counsel satisfactory to ACFF), and hold ACFF and its affiliates, harmless from any claims, demands, suits, liabilities, damages, losses, costs, reasonable attorneys' fees and expenses which result from, or arise out of or in connection with: (a) Exhibitor participation or presence at the Show; (b) any breach by Exhibitor of any agreements, covenants, promises or other obligations under this Agreement; (c) any matter for which Exhibitor is otherwise responsible under the terms of this Agreement; (d) any violation or infringement (or claim of violation or infringement) of any law or ordinance or the rights of any party under any patent, copyright, trademark, trade secret, or other proprietary right; (e) any libel, slander, defamation or similar claims resulting from Exhibitor actions; (f) loss of or damage to Exhibitor business, or Exhibitor profits, whether caused by negligence, intentional act, accident, act of God, or otherwise.
12. **DISCLAIMER OF LIABILITY:** ACFF services are provided "as is". ACFF disclaims any and all warranties whether express or implied, including, but not limited to, any implied warranties of student applications or enrollment or non-infringement or accuracy for information.
13. **GOVERNING LAWS AND JURISDICTION:** This Agreement shall be governed in accordance with the laws of the Aruba. The parties hereby agree to submit the exclusive jurisdiction and to venue in the Court of First Instance of Aruba.